



Z 100mm x 210mm
FOLD
(Sheet/Portfolio size is 100mm x 210mm)



Bleed Area  The Bleed area is trimmed away. Please ensure backgrounds, images & colour extend into this area to guarantee a perfect finish!

Trim Edge  This is where we will trim your design to the finished size.

Safe Area  It is best to keep important text and logos in from the trim edge. Anything less than 3mm is not recommended.

Export or save your file as a high quality PDF print file with crop/trim marks.

File > Save As > Adobe PDF
Save > Adobe PDF preset > High quality print
Marks & Bleeds > Trim Marks > Save PDF

Need more help?
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